

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
November 16, 2010

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:05 p.m. Committee Chair Jane Ratcliff, present and presiding and the following Committee Members answered roll call:

Ms. Jane Ratcliff
Mr. Ernesto Dominguez
Ms. Robin Roberts
Mr. Lawrence Harley
Mr. Don Pearson
Ms. Amy Lechuga
Ms. Leah Osborne - absent
Mr. Troy Hicks - absent

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:05 p.m.

2. Public Comments

Item 2: No public comments.

3. Approval of the minutes of the CAC meeting of October 19, 2010.

Item 3: Motion made by Ernesto Dominguez to approve the minutes of the CAC meeting of October 19, 2010, as revised. Seconded by Robin Roberts. All in favor, motion passes unanimously.

4. Presentation, discussion and action on the Citizens Advisory Committee Annual Report for 2009 and 2010. (CAC)

Item 4: Ernesto Dominguez made a motion to approve the report as read by Robin Roberts, to dedicate the report to Walt Phillips and to have Robin Roberts present the report to the Mass Transit Department Board as revised. Seconded by Lawrence Harley. All in favor, motion passes unanimously.

5. Present the new Assistant Director for Paratransit. (Sun Metro)

Item 5: Lynly Leeper presented Rene Pokrzywinski, the new Assistant Director for Paratransit. No action taken.

6. Report on the inter-active voice response system that was purchased with the New Freedom funds.

Item 6: Rene Pokrzywinski gave the report. No action taken.

7. Report on the status of the Easter Seals accessibility plan process. (Sun Metro) (Postpone to December)

Item 7: Postponed until December. No action taken.

8. Presentation and discussion on the assignment and coordination of rides between Sun Metro, Sun City Cab and LULAC Project Amistad under the New Freedom funds procured through El Paso MPO. (Postpone to December)

Item 8: Postponed until December. No action taken.

9. Summary of the customer complaints received concerning both the fixed route and the lift that were identified in the Citizens Advisory Committee 2009-2010 Annual Report with data provided by the Sun Metro, Operations department. (Sun Metro)

Item 9: Lloyd Williams, Assistant Director for Operations, gave the summary. No action taken.

10. Status on bus shelter at Dyer and Hercules. (Sun Metro)

Item 10: Lynly Leeper, Assistant Director for Development, gave review of previous discussions. No action taken.

11. Discussion on the lack of a bus shelter at Magnetic and Hondo Pass. (Sun Metro)

Item 11: Lynly Leeper, Assistant Director for Development, gave review of previous discussions. No action taken.

12. Discussion of bus shelter at North Loop and Zaragoza, roof in need of repair. (Sun Metro)

Item 12: Jerry Davis gave a report on the status of the repairs needed for the bus shelter. No action taken.

13. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (CAC)

Item 13:

- a. Nominations for Alternates to the Citizens Advisory Committee. (CAC)
- b. Report on the locations of new installed bus shelters. (Sun Metro)
- c. Discussion and action on election of a new chairperson. (CAC)
- d. Discussion and action on election of a new vice chairperson. (CAC)
- e. Discussion on renewal of Citizens Advisory Committee member's Sun Metro ID cards.
- f. Discussion and action to set an orientation date for the new Citizens Advisory Committee members.
- g. Discussion on how the Citizens Advisory Committee can help Ft. Bliss obtain more bus routes into Ft. Bliss.

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14. Director's Report:

- a. Report on federal guidelines regarding shuttles and charters.
- b. Report on statistics for the end of fiscal year, 2010.

Item 14: Postponed until the Citizens Advisory Committee meeting of December 13, 2010.

Motion made by Lawrence Harley to adjourn meeting at 3:37 p.m. Seconded by Robin Roberts. All in favor, motion passes unanimously.

Approved as to form:

Department Head/Board Secretary